

**Open Position:** Server

**Start Date:** ASAP

**Pay/Structure:** \$7.5 per hour/ Full or Part Time  
Five days a week, 6-8 hours a day  
Must be able to work holidays and Sunday

**Benefits:**

**Overall Job Summary:** The responsibilities of this position are to provide prompt and professional service to club members and guests. To display knowledge of menu items, and beverages available. To maintain a clean and efficient workspace.



**Required Skills/Traits:**

- Attention to detail
- Basic knowledge of food preparation and presentation
- Friendly professional attitude
- Service experience in Country Club or Hotel Setting

**Duties(not all listed):**

- Performs pre and post work duties
- Provides immediate attention to all members and guests upon seating
- Distributes menus, if applicable
- Takes beverage and meal orders
- Correctly enters orders and all pertinent information into the POS system
- Serves all ordered items and beverages
- Checks back to ensure guest satisfaction
- Removes plates and glasses from table as necessary
- Consistently follows all sales and income procedures
- Handles all cash, credit card and member changes as prescribed by the standard operating procedures
- Keeps assigned tables, lounge, server stations and BOH areas clean and organized
- Advises supervisor of complaints if they occur
- Attends per-meal meetings as required
- Consistently complies with all state local and club laws/policies relating to the service of alcohol.

Only Qualified Candidates should submit necessary information and address it to Liz Loecher, Director of Food and Beverage

